

Newsletter 3

Telephone: 01255 422 825

Email: admin@whitehallacademy.essex.sch.uk

Website: www.whitehallacademy.co.uk

Message from the Head

Diary Dates

Monday 9th October 2023
Year 2 Great Fire of London Workshop

Wednesday 11th October 2023
Flu Immunisations

Monday 23rd October-Friday 27th October 2023 Half Term

Non Pupil Days for the 2023-2024 Academic Year

Monday 2nd October 2023 Wednesday 15th November 2023 Wednesday 13th March 2024 Friday 7th June 2024

School Dinners

Please see our school website for a copy of the School Dinner Menu.

w/c Tuesday 3rd October

Week 2

<u>ATTENDANCE</u>

Please note that if your child is absent from school, it is your responsibility to contact the school by telephoning the office and reporting the absence directly to a member of staff, which is in accordance with our Attendance Policy and Absence Procedures. We thank you for your cooperation in this matter.

The school gates open at 8:35am and registration takes place at 8:45am.

The school day finishes at 3:15pm. School Clubs and tuition begin at 3:15pm until 4:15pm.

Dear Parents and Carers,

The flu immunisation team will be attending the school on **Wednesday 11**th **October 2023** to carry out flu immunisations. Please complete the consent form via the link, which you can find on ClassDojo. The deadline to complete your child's consent form is **Monday 9th October 2023**. We cannot guarantee any forms submitted after this date will be accepted at the school session.

I would be grateful if parents and carers could be considerate when parking their vehicles in the vicinity of the school. Some of our neighbours have had cars parked across their driveways preventing them from being able to leave their property. I would appreciate your co-operation in this matter.

May I remind all parents and carers of the timings of the School day; our gates open from 8.35am and all children need to be seated in class for registration at 8.45am, our classroom doors will close promptly at 8.45am. Any child that arrives after 8.45am will need to register at the school office.

Our school day ends at 3.15pm, the gates will open just before and will close at 3.30pm; we strongly encourage collecting your youngest children first. Thank you for your support in this matter.

We have noticed a large number of unclaimed jumpers at the end of the school lunchtime; it is easier to return these jumpers to children if they have their names in them.

May I please remind you that Monday 2^{nd} October is a non-pupil day. I hope you have a nice weekend and look forward to seeing the children return to school on Tuesday 3^{rd} October.

Mrs Eames Headteacher

Parents/Carers of Year 6 Pupils

Online applications are now open for parents/carers of current Year 6 children to apply for a secondary school place for September 2024. Applications can be made at www.essex.gov.uk/admissions and the closing date is 31st October 2023.

LATE CLUB/WRAPAROUND & SCHOOL MEALS

If you would like to access the Wraparound Provision, please book a place, or places at:

https://forms.office.com/Pages/ResponsePage.aspx?id=rqhnVjY-bkmsUYihtBXSrusqua2htX1OnuzqxmtRHxBUQ00zS0NYWTA0OTZZSVpQTIBFVDVIRE5GWC4u

Completing a form and making payment will guarantee your child's/children's place within our Wraparound Provision.

Children need to be booked in before 12.00pm in order to secure a space on the day. If you have already booked a place and you no longer require this, please ensure that you inform Wraparound by emailing Wraparound@whitehallacademy.essex.sch.uk.

Please be aware, if you are late collecting your child from school, the following charges will be applied:

3:15pm to 3:45pm - £1.50

3:45pm to 6:00pm - £8.00

